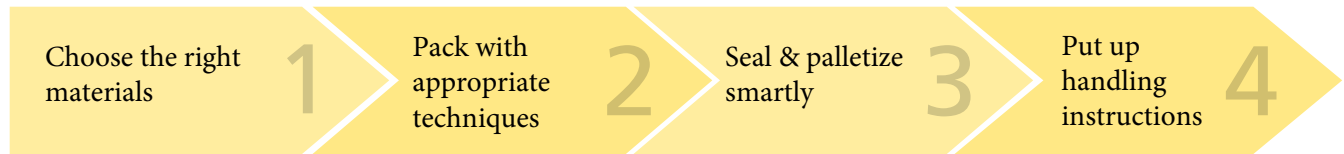


Protect Your Shipment With **Good Packaging**

Simple Steps For Good Packaging



1 Packing materials

To avoid damages to your article during transit, always pack with materials that give adequate protection and cushioning. Consider your article's size, weight, shape, fragility and value to help you choose the right packing materials.

External Protection

Container	Features	Suitable For
Corrugated Box	<ul style="list-style-type: none"> - Provides basic protection and stackability - Maximum loading information on the Certification Stamp at the bottom flap - Available in a variety of specifications for different loading capacity - Triple-walled feature provides better strength and protection - Protection level diminishes after use - Don't reuse corrugated boxes, especially if tears, punctures, corner damages or rips are found 	<ul style="list-style-type: none"> - Printed Matters - Garments
Wooden Crate	<ul style="list-style-type: none"> - Provides great protection for extremely fragile articles - Works best for single-piece content which is heavy, and/or flat and large (with dimensions exceeding 60cm x 60cm x30cm) 	<ul style="list-style-type: none"> - Car Engines - Large Paintings
Metal Crate	<ul style="list-style-type: none"> - Provides better security and great protection for extremely fragile and valuable articles - Works best for single-piece content which is heavy 	<ul style="list-style-type: none"> - Aircraft Paintings - Art Pieces
Plastic Case	<ul style="list-style-type: none"> - Provides great protection for articles that are sensitive to temperature or wet-conditions - Good for holding content which is in semi-liquid/liquid form 	<ul style="list-style-type: none"> - Medical Instruments - Musical Instruments

Internal Protection

Type Of Material	Typically Used For			
	Cushioning	Void Fill	Surface Protection	Other Specific Function
Bubble Wrap®	•	•	•	
<ul style="list-style-type: none"> - 3/16-inch - good for light-weighted products - 5/16-inch - good for medium-weighted products - 1/2-inch - good for product of all weights 				<ul style="list-style-type: none"> interleaving interleaving blocking, bracing
Foam Wrap	•	•	•	
Foam Peanuts		•		
Air Bags		•		
Crumpled Paper		•	•	
Corrugated Inserts		•	•	

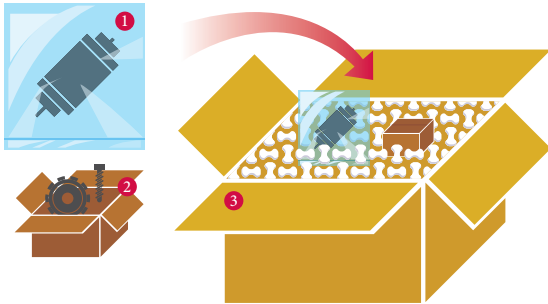
2 Packing techniques

How you pack your shipment can make a big difference! Items that are fragile, temperature- / humidity- / static-sensitive require your extra attention when packing. Below are packing techniques that offer different levels of protection for packages within the size of 60cm x 70cm x 90cm.

Basic Packing

Protection Level : ★★★

Suitable for non-fragile articles (E.g. printed matters, machinery parts, metal parts)

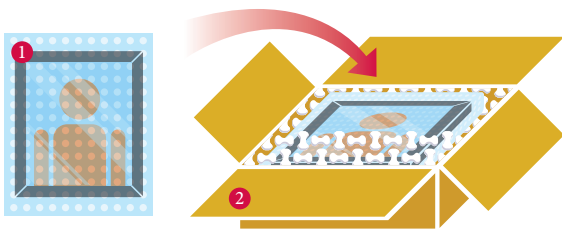


- 1 Put the article into a plastic bag to minimize effects of temperature, humidity and stains.
- 2 Collect small parts such as screws, nails, rails and bearings in a separate sealed container.
- 3 Place 1 and 2 in a container and fill any void space with crumpled paper/Bubble Wrap®/foam peanuts/pad.
- 4 Seal the container.

Internal Packing

Protection Level : ★★★

Suitable for fragile, large and flat articles (E.g. Photo frames, marbles, clocks)

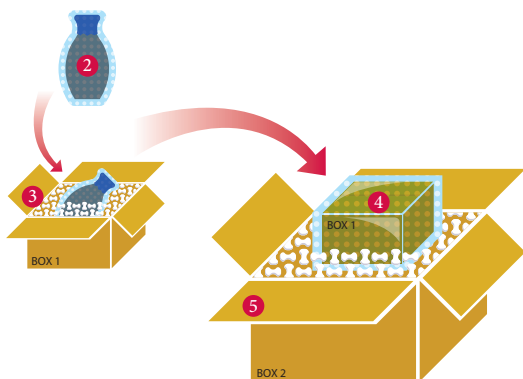


- 1 Fully wrap the article with at least 4-inch thick of Cohesive Bubble Wrap® to provide adequate cushioning.
- 2 Place the wrapped article in a container and fill any void space with foam peanuts.
- 3 Seal the container.

Box-in-Box Packing

Protection Level : ★★★

Suitable for fragile, small, thin and irregular-shaped articles (E.g. Vases, glasses, lamps, circuit boards)



- 1 Prepare 2 boxes that are of at least 7-inch difference in all dimensions.
- 2 Pad all edges, corners and burrs of the article and fully wrap it with Bubble Wrap®.
- 3 Place the article in Box 1 and fill any void space with foam peanuts, then seal it.
- 4 Cushion Box 1 with at least 4-inch thick of Bubble Wrap®.
- 5 Place the sealed and wrapped Box 1 in Box 2, fill any void space with crumpled paper / Bubble Wrap® / foam peanuts / pad, then seal it.

Tips:

- ! Put masking tape on any glass surface to prevent splintering, in case of breakage in transit.
- ! Use Anti-Static Bubble Wrap® for television sets, computer monitors and printers.
- ! Remove all attachments and wrap individually. Wrap printer cartridges separately in a plastic bag to prevent ink or powder leakage.
- ! Use original manufacturer's packaging as Box 1, especially for computers, computer peripherals/servers, video and audio players/devices.

3 Sealing and palletizing tips

Seal your corrugated box package with H-shape taping for maximum strength.



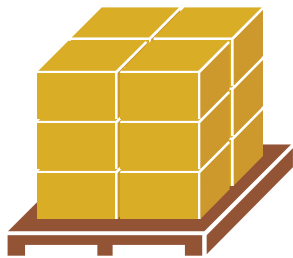
Tips:

- ! Use a strong tape with width of at least 2 inches
- ! Apply H-shape taping to the top and bottom of the box

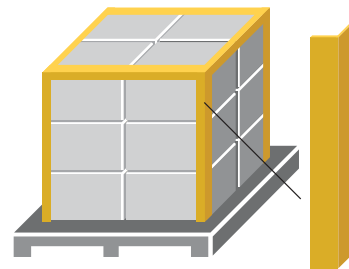
Pallets can provide additional exterior support to your shipment, particularly for items that require lifting by manual pallet truck or when there are multiple items in one lot.

Palletizing Guide:

1. Do not stack cartons outside the pallet's edges



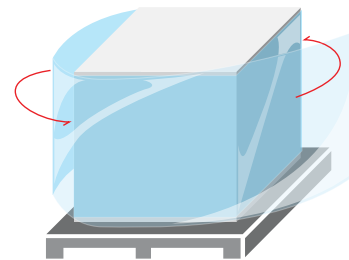
2. Protect the edges of the stack with paper edge protector



3. Use paperboards to protect all surfaces



4. Wrap stretch film around the pallet to avoid cartons falling apart



4 Handling instructions

Proper use of handling instruction labels can help ensure that your shipment would be handled appropriately in transit. Here are examples of commonly used labels.



A



B



C

A Up Arrows

The upward arrows show the direction that the package must be transported, handled and stored in.

B Fragile, Handle With Care

The package should be handled carefully and never be tipped over or slung.

C Keep Dry

The package must be protected from excessive humidity and be stored under cover.

Please note that the above are packaging guidelines for customer's reference only. Customers shall make their own decision on the selection of the proper packaging materials and DHL shall have no liability for any claims, losses or damages arising out of the packaging of shipments.